

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: January 20, 2020
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Tiffany Beach
Solicitor – David Capozzi

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present.

Minutes of the Previous Meeting – Comm. Ruth

Comm. Ruth: A couple of the headings it had Commissioner Ruth instead of Commissioner Paul. It has been corrected. Motion made by Comm. Weindel seconded by Comm. Paul to approve the December 30, 2019 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it. Commissioner Ruth abstains.

Correspondence – Cl. Beach

Cl. Beach: We have received the 2019 W-2's and the 1099's that were mailed out and we have also various incoming and outgoing correspondence for the 2020 election.

Treasurer's Report – Comm. McManus

As of January 20, 2020

TD Bank General Checking	121,454.92
TD Bank Money Market Account	916,214.71
TD Bank Money Market Capital	2,560.12
TD Bank Payroll Checking	11,688.55
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,062.84
Petty Cash	200.00
Total Current Assets	1,073,757.50

Motion made by Comm. Weindel seconded by Comm. Hans to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 47 bills totaling \$ 58,072.37. Motion made by Comm. Paul seconded by Comm. Hans to approve the payment of bills. Any questions? (hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. Ruth

Comm. Ruth: Just a reminder that our next Board meeting is February 17th, 2020 at 7:30pm in this building. The election is February 15th, 2020 from 2-9pm also here.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for December 30th 2019 - January 20th 2020 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Acting Fire Official Timothy.

Training Division – Comm. Ruth

Comm. Ruth: The Training report was read aloud, a copy is attached to the minutes. Respectfully submitted, Troy Bishop, Capt. Anthony Dimitri, Capt. Steven Burns Training Division.

Fire Department Equipment – Comm. Paul

No report

Turn-Out Gear – Comm. Paul

Comm. Paul: There are two coats that need to be repaired. They will be going out after the budget passes.

Recruitment / Membership – Comm. Paul

Comm. Paul: We do have one membership. I talked to Chief Beeler. Captain Burns will be reaching out to him for the interview.

Fitness Center – Comm. Paul

No report.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

Comm. Paul: The Phase 1 is in. I will meet with the committee for our next meeting and come up with a strategy for the Phase 2.

Communications – Comm. McManus

No report.

Apparatus – Comm. McManus

Comm. McManus: As everyone knows the Ladder is out of service. It has a blown out airbag. The mechanic does have the airbag. He is going to put it in tomorrow morning. That should be back in service around noon tomorrow. Everything else on the trucks is done with the exception of the ongoing problem with the siren on the Sqrut. They are working with the factory to try and resolve that problem. They think the super node is bad. That is still under warranty because it has been a problem from the start. There is a hydraulic leak right under the boom. It is only a minor leak but he thinks it may be coming from the tank. That is something that I believe should have a five year warranty. If that is the problem it is going to have to go to the factory to get the tank changed.

Computers – Comm. McManus

Comm. McManus: I was talking to Justin today and he is working on a new project for the email. Once it is set up and going it is not going to cost us anything like it does now through Microsoft. It is a cloud operation that we can get through the TechSoup account. Also, once the budget goes through we are going to work on getting a new computer for Tiffany and as the year goes on, we will see what money is left and work on replacing the rest of the computers. Justin is also in the process of upgrading all of them to Windows 10.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: The backordered eye station bag did come in. I will get that installed into Station 1 since that was deployed.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

No reports

Insurance – Comm. Weindel

Comm. Weindel: I have a meeting next Monday with the insurance company in regards to our cyber policy.

Comm. McManus: Speaking about insurance, Station 2 has some asbestos in the attic. I turned it into the insurance company and evidentially there is an acceptance in the policy that doesn't cover asbestos. It's something we should look into. They are taking it out February 10th.

Incentive Program – Comm. Weindel

No report

Uniforms – Comm. Weindel

Comm. Weindel: I have signup sheets for field jackets if the members are interested in them. I also have job shirts I am quoting out. As soon as I get a price I will get that posted as well.

Fuel – Comm. Weindel

Comm. Weindel: Someone has been using the Wawa cards. Just reminder if you are out of town and you have to use it than that is okay. We just got a bill that someone who has been using it. I am going to look into who has been using the cards.

Comm. McManus: The other night they used it for the Expedition because the gate was frozen shut at the Borough.

Comm. Weindel: I can understand it.

Chief's Report – Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler, a copy is attached to the minutes.

President's Report – Comm. Ruth

Not present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report

Resolutions – Comm. Ruth

n/a

Old Business – Comm. Ruth

Comm. Ruth: Old business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: Any new business.

Comm. Paul: New business, I would like to make a motion that we use Camden County Board of Elections for the 2020 election.

Motion made by Comm. Paul, seconded by Comm. McManus. Any questions? (hearing none) Roll call vote, ayes have it

Public Portion – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Weindel to open to the public.

Comm. Ruth: No public wishes to speak. Do I have a motion to close to the public?

Motion made by Comm. Weindel, seconded by Comm. Paul. All in favor? Ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Ruth: Just hope everyone has an enjoyable night Saturday night and be safe.

Comm. McManus: Just a point of interest. We just put a new ice maker in at the fire house and talking with the guy that works on them, someone the smaller refrigeration units, use propane for Freon, which I didn't know.

Closed Session – Comm. Ruth

n/a

Adjourn - Comm. Ruth

Motion made by Comm. Weindel, seconded by Comm. Paul to adjourn the meeting at 7:46pm.

All in favor, ayes have it.

Lindenwold Fire District No.1
Balance Sheet
As of January 20, 2020

	<u>Jan 20, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	121,454.92
1011 · TD Bank Money Market Acco...	916,214.71
1013 · TD Bank Money Market Capital	2,560.12
1020 · TD Bank Payroll Checking	11,688.55
1030 · TD Bank LEA Dedicated Pen...	5,576.36
1040 · TD Bank LEA Trust Penalty	16,062.84
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	1,073,757.50
	<hr/>
Total Checking/Savings	1,073,757.50
	<hr/>
Total Current Assets	1,073,757.50
	<hr/>
TOTAL ASSETS	1,073,757.50
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LIABILITIES & EQUITY	0.00

Lindenwold Fire Department

JANUARY 2020 TRAINING REPORT

Chairman Ruth, I would like to wish you and all the Board members a Happy and prosperous 2020. We appreciate and thank the Board of Fire Commissioners for their support last year. The training division is looking forward to the challenges that 2020 will bring us and we will hit them head on to make our department better every day. For the month of December, the training division conducted one alliance training session, which was presented by an outside instructor. The training division hosted Robert Eckert, a career fire Captain in the City of Camden. We were fortunate enough to have Captain Eckert present "Fire Tactics", a presentation he will be doing this year out at FDIC. Captain Eckert discussed various firefighter fighting tactics we should be utilizing for the different styles of construction and building types we have though out our first due.

Our annual mandatory online eSafety training has been uploaded and posted. As you may be aware, this year we have uploaded all the department SOG's on to the online platform. The training officers felt this is a better way to manage the SOG's as it will provide the members access to all the SOG's whenever the need should arise. Having the SOG's in one central repository will also make it easier should the Board or the Chief need to change an SOG. The SOG can be changed, uploaded on to the site. Once the upload is complete, emails can be sent notifying all members of the change, instruct them to log into to eSafety, review and acknowledge the change.

Respectfully submitted, Training Officer Troy Bishop, Captain Anthony DiMitri & Captain Steven Burns.

December 17th

Lindenwold – 20

Laurel Springs – 6

Clementon – 8

For the year 2019 the training division conducted the following training:

24 Training Sessions

57.5 Hours of Training

502 Personnel Attended

1,181 Staff Hours Were Committed to Training

Training Office

2201 Bangor Avenue Lindenwold, New Jersey 08021
(856) 346-0935 / Fax (856) 346-3668

FIRE MARSHAL'S REPORT

01/20/2020

December 30, 2019 to January 20, 2020

Inspections Completed

None

Re- Inspections

REM Group Home

Summit Place

QT Nails

Signs & Lines

Super 7

Pat's Pizza

D&D Boarding Home

Crown Fried

Hillcrest Oaks

Napoleon Cremepuffery

Jack's Donuts

Lindenwold Tire & Auto

Norm's Rapid Lube

Lee's Value Cleaners

Gastrol Gas Station

Complaints Received 0 Imminent Hazards 0

Requested Response 0

Civilian Burn Reports 0

Permits 2

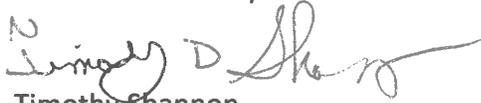
Wawa 421 White Horse Pike Propane Exchange Vending Machine Type 2 permit \$214.00

Village of Laurel Creek removing a membrane roof with a torch. Type 1 permit \$100.00

Information to Fire District Commissioners

This office is cleaning up inspections from year end. I'm working on the Division of Fire Safety year-end report due by January 31, 2020. Tiffany and I are going to the Annual Operation 6abc Save a Life event on January 28 to get our smoke alarms. The County Freeholders are also giving out smoke alarms to each Fire Department in Camden County. They will be handed out the first week in February. The County Fire Marshal handed out a new response procedure on what calls they will respond on and assist with.

Yours in Fire Safety

A handwritten signature in black ink, appearing to read "Timothy D. Shannon". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Timothy Shannon
Fire Official

CHIEFS REPORT

12/31/19 – 01/20/20

Calls for service – 36

Laurel Springs-2, Clementon-4, Voorhees-2, Blackwood-1, Pine Hill- 2, Gibbsboro- 1

There were no calls of significance during this time frame

Mandatory training has started. Esafety has been assigned to all members to include the current SOGS where each one has to be acknowledged.

The report for the Phase 1 is in and available for any to review. They recommend a phase 2 study to be done

Officer meeting was on January 7th. A lot was discussed and ideas are going to be started and followed thru with junior officers.

Captain Burns volunteered to be the point of contact for the Fire Police. They will report to him for issues and he will in turn handle it or ensure its being handled.

Ladder 63 is OOS. We will adjust responses accordingly as needed.

The department dinner is Saturday the 25th. Preparations have been handled to this point.

We finished 2019 with 1015 calls

Respectfully submitted

Philip Beeler, Chief.

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$68.08 Affidavit \$30.00

STATE OF NEW JERSEY

Camden County

Personally appeared Joe Heyner

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, deposeth and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

01/23/20 A.D 2020

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23

My commission expires

Ad Number: 0004014484

NANCY HEYRMAN
Notary Public
State of Wisconsin

LINDENWOLD FIRE DISTRICT No. 1
LINDENWOLD fuego distrito N° 1
Borough of Lindenwold, County of Camden
Municipio de Lindenwold, Condado de Camden
2020 Proposed Budget
Presupuesto de 2020

NOTICE IS HEREBY GIVEN, that the annual Fire District Election in the Borough of Lindenwold, County of Camden, NJ will be held on Saturday, February 15, 2020, between the hours of 2:00 pm and 9:00 pm at the Lindenwold Fire Station, 2201 Bangor Avenue, Lindenwold, NJ 08021, to elect by ballot two (2) Commissioners to serve a three year term, also to vote on the sum of \$1,167,260 to be raised by taxation.

Por este medio se da aviso que la elección anual del distrito de fuego en la ciudad de Lindenwold, Condado de Camden, Nueva Jersey será el sábado, 15 de febrero de 2020, entre las 14:00 y 21:00 en el parque de bomberos de Lindenwold, 2201 Bangor Avenue, Lindenwold, NJ 08021, para elegir por votación dos (2) comisionados para servir un término de tres años, también a votar en la suma de \$1,167,260 para ser criado por impuestos.

OPERATING APPROPRIATIONS CREDITOS DE OPERACIONES

Total Paid Positions/ Total posiciones pagadas	\$190,800
Employment Benefits / Retribuciones	48,935
Elections/ Elecciones	1,750
Professional Services/ Servicios profesionales de	46,000
Office Expenses/ Gastos de Oficina	4,400
Utilities / Utilidades	32,100
Advertising / Publicidad	1,500
Payroll Service Fees/ Tarifas de servicio de nómina	3,800
Rentals / Alquiler	221,250
Insurance / Seguro	110,250
Maintenance Repairs / Mantenimiento reparaciones	110,850
Supplies / Suministros	15,000
Training / Formación	16,500
Uniforms / Uniformes	13,525
SFS Grant Expenses/ SFS Grant gastos	7,885
Medical Screenings/ Exámenes médicos	5,500
Volunteer Allowance / Prestación voluntaria	45,000
Other LEA Expenses/	7,200
Promotions / Promociones	10,500
USFA Expenses/ USFA gastos	13,900
Purchase of Nonbondable Assets/	
Compra de activos de Nonbondable	92,200
Capital Appropriations Outlay /	
Capital créditos gasto	212,000
Debt Service / Servicio de la deuda	
TOTAL BUDGET APPROPRIATIONS	-
TOTAL CREDITOS PRESUPUESTARIOS	\$1,210,845

REVENUES INGRESOS

Fund Balance Utilized / Saldo de los fondos utilizados	-
SFS Grant/ SFS Grant	7,885
Interest Earned on Investments & Deposits /	
Interés en inversiones & Depoits	2,000
Sale of Assets/ Venta de activos	
Other Revenues / Otros ingresos	-
Bureau of Fire Prevention /	
Oficina de prevención de incendios	33,700
Amount to be Raised by Taxation /	
Cantidad a ser planteada por el fiscal	1,167,260
TOTAL REVENUES / TOTALES INGRESOS	\$1,210,845

Dated: 01/21/20/ Fecha: 21/01/2020
 R. McManus, Treasurer / Tesorero
 Board of Fire Commissioners/ Junta de comisionados del fuego
 (\$88.08)

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$53.12 Affidavit \$30.00

STATE OF NEW JERSEY

Camden County

Personally appeared Joe Heynck

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

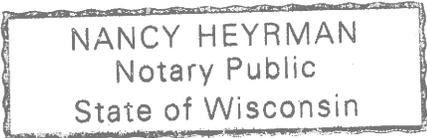
01/23/20 A.D 2020

Nancy Heyrman
Notary Public State of Wisconsin County of Brown

5-15-23

My commission expires

Ad Number: 0004014739



**BOROUGH OF LINDENWOLD
FIRE DISTRICT No. 1**

Public Notice

NOTICE IS HEREBY GIVEN to the legal voters of Fire District No.1, Borough of Lindenwold, County of Camden, New Jersey that the annual election of the Fire District will be held on Saturday, February 15, 2020. The polls will be open from 2:00 pm until 9:00 pm and as much longer as may be necessary to permit all legal voters then present to vote and cast their ballots. The election will be held and all the legal voters of the Fire District will vote at Lindenwold Fire Station No.3, located at 2201 Bangor Avenue, Lindenwold, NJ 08021. The legal voters of the Fire District will elect two members to a full term – three (3) years.

Candidate: Tamara DeLucca

Candidate: Wayne Hans

Candidate: Raymond McManus

Candidate: Kevin Wells

In addition, the following proposal will be considered. Proposal 1: The Board of Commissioners of the Fire District is authorized to raise the sum of \$1,167,260 for the operation and maintenance of the Fire District for the 2020 fiscal year.

Dated: 01/21/2020

Tiffany Beach, District Clerk

**MUNICIPIO DE LINDENWOLD
Distrito de bomberos N° 1**

Aviso público

Por la presente se notifica a los votantes legales del fuego District No.1, municipio de Lindenwold, Condado de Camden, Nueva Jersey que será la elección anual del barrio del fuego celebrada sábado, 15 de febrero de 2020. La votación estará abierta desde las 14:00 hasta las 21:00 y como mucho más tiempo que sean necesarias para permitir a todos los votantes legales entonces presentes a votar y a depositar su papeleta. La elección será sostenida y todos los votantes legales del distrito de fuego votarán en Lindenwold bomberos No.3, ubicada en 2201 Bangor Avenue, Lindenwold, NJ 08021. Los votantes legales del barrio del fuego elegirá a dos miembros para un término completo – 3 tres años.

Candidato: Tamara DeLucca

Candidato: Wayne Hans

Candidato: Raymond McManus

Candidato: Kevin Wells

Además, se considerará la siguiente propuesta. Propuesta 1: La Junta de Comisionados del distrito de fuego está autorizado para recaudar la suma de \$1,167,260 para la operación y mantenimiento del distrito de fuego para el año fiscal 2020.

Fecha: 21/01/2020

Tiffany Beach, Secretario del distrito

(\$83.12)